Insulation Supply Company

Time Card

"We strive to provide consistent and ever-improving customer satisfaction"

1901 Harpers Way
Torrance, CA 90501
310-320-9400

Employee Name: **Week Ending Date:**

Date	Start Time	End Time	Regular Hrs.	Vacation Hrs.	Personal/ Sick Hrs.	Other Hrs. Bereavement Jury Duty etc.	Notes
		WEEKLY TOTALS:					

Employee Signature: Date: